



Long Beach Public Schools
Transportation Department
659 Lido Boulevard,
Lido Beach, NY 11561
P: (516) 897-2132
www.lbeach.org

Mr. William Callahan
Transportation Supervisor

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Dear Parents of Students Planning to Attend a Non-Public School,

Applications for transportation to private or parochial schools must be submitted to the Transportation Department at 659 Lido Blvd. in person, or emailed by filling out the electronic form on the district webpage, **prior to April 1st 2018**. Failure to submit the application by April 1st could jeopardize your child's eligibility for district transportation for the 2018-19 school year. If deemed ineligible the cost and arrangement for transportation will be your responsibility. Please be advised that a decision to enroll your child in a private/parochial school after the April 1st, 2018 deadline does not constitute a reasonable excuse for failure to submit a timely transportation request. If you are awaiting acceptance to several private/parochial schools, you should complete a transportation application for each school that your child may attend. Once a final decision to attend a non-public school has been made please update your application information immediately.

K-12 students are eligible for transportation to a private or parochial school if the school is within a 15-mile radius of the student's residence. Students with an Individualized Education Plan are not bound by stop and distance guidelines. Pre-Kindergarten students attending non-public schools or programs are **NOT** eligible for transportation. Students in Kindergarten and students with disabilities must have a pre-approved adult present at the assigned bus stop in order to receive the student after drop off.

Alternate Site Application Process and Deadline

Applications for transportation to an alternate site for pick-up or drop-off must be submitted to the Transportation Department prior to June 1st, 2018. Alternate sites must be located within the Long Beach School District. Alternate site pickup and drop-off is only available for students K-8. The application form can be emailed by filling out the electronic form on this webpage **prior to June 1st 2018**.

Change of Bus Stop

If you would like to change your child's bus stop based on a safety concern, only, please complete the Bus Stop Change Request Form. After the request is reviewed, a representative of the Transportation Department will contact you with a decision.

Inclement Weather & Delayed Openings

The District will decide whether to close schools or have a two hour delayed opening due to inclement weather by 6:00 am of the day in question. On a delayed schedule AM Pre-K school will be closed. In the case of a two hour delayed opening, if the regular pick up time at the bus stop is 7:15 am, the new pickup time will be 9:15 am. A phone message will be sent to all families via the districts phone messaging system. For updates and more information parents should check www.lbeach.org, Cablevision News-Ch 12, FIOS/Verizon-Channel 501, WNYW-Ch 5 TV. If your child is transported by an outside school bus transportation services vendor, contact that vendor for transportation information.

Please Note: If the 'send' button does not activate your email, then print to a PDF file and save it on your computer. Send the form as an attachment to your personal email message to forms-transp@lbeach.org.

Very truly yours,

William Callahan