

LONG BEACH PUBLIC SCHOOLS
Long Beach, New York

February 14, 2012

Ladies and Gentlemen:

The Long Beach Board of Education is the authorized state agency responsible for setting educational policy in the District. It consists of five trustees, each serving a three-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, are held before the public. Members of the public may address the Board of Education on any specific agenda item during special times reserved for that purpose prior to Board discussion and action. The public may also address the Board of Education on any matter of concern at a second public session after the Board of Education completes agenda action items. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of appropriate staff or to Board members by telephone, in writing, or by scheduling a personal meeting, as appropriate to the circumstances.

Visitors' comments will be limited to three (3) minutes per agenda item to each individual speaker on items on the business meeting agenda and five (5) minutes to speak under new or old business. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any agenda item more than once during each meeting.

Sincerely,

Your Board of Education

**BOARD OF EDUCATION
Long Beach Public Schools
Regular Board Meeting – February 14, 2012
Long Beach Middle School**

AGENDA

REGULAR MEETING 7:30 P.M.

- I. Pledge of Allegiance and Opening Remarks – Board President
- II. Report of Superintendent of Schools
 - *100 Year Anniversary Committee*
- III. Board of Education Comments
- IV. Questions and Comments from the Public - Items on Tonight's Agenda Only
- V. Presentation of Treasurer's Report for December 2011
- VI. Approval of Minutes of Board of Education Executive Sessions, Regular Meeting and Worksession of January 10, January 24 and January 31, 2012
- VII. Presentations of the Superintendent:
 1. Personnel Matters: Certificated
 2. Personnel Matters: Non-Certificated
 3. First Reading of Proposed Policy No. 3280: Public Use of School Facilities
 4. First Reading of Proposed Policy No. 5600: Concussion Management Policy
 5. Approval of Draft Comprehensive Education Plan
 6. Appointment of 2012 Board of Registry for School Board Election-May 15, 2012
 7. Adoption of 2012 School Election Calendar
 8. Acceptance of Change Orders
 9. Payment for Legal Services
 10. Use of Schools
- VIII. Questions and Comments from the Public

IX. Announcements:

1. Long Beach Classroom Teachers' Association
2. Administrative, Supervisory and PPS Group
3. Long Beach Schools Employees' Association
4. Parent/Teacher Association
5. Student Organization

X. Board of Education - Additional New/Old Business, if any

XI. Adjournment

RESOLUTIONS

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

1. CERTIFICATED PERSONNEL

(a) Resignations

1. Name: Caitlin Uehlinger
Assign./Loc: Part Time Teacher Assistant/high school
Effective Date: January 31, 2012 close of day
2. Name: Roberto Todari
Assign./Loc: Part Time Teacher Assistant/West School
Effective Date: January 30, 2012 close of day

(b) Request for Leaves of Absence: Pregnancy/Maternity

1. Name: Jodi Balzano
Assign./Loc: Elementary Teacher/Lido School
Effective Dates: March 8, 2012-May 1, 2012 (FMLA)
2. Name: Tara Brady
Assign./Loc: Social Studies Teacher/high school
Effective Dates: April 16, 2013-June 30, 2012 (FMLA)
3. Name: Tara Salvador
Assign./Loc: School Media Specialist (Library)/high school
Effective Dates: April 26, 2012-June 30, 2012 (FMLA)
4. Name: Lisa Casey
Assign./Loc: Social Studies Teacher/high school
Effective Dates: April 4, 2012-June 30, 2012 (FMLA)

Request for Leaves of Absence: Child Care

5. Name: Christina Stevens
Assign./Loc: Remedial Reading Teacher/Lindell School
Effective Dates: September 1, 2012-June 30, 2013
6. Name: Deborah Bernardino-Arden
Assign./Loc: School Social Worker/West School
Effective Dates: September 1, 2012-January 31, 2013
7. Name: Heather Klein
Assign./Loc: Elementary Teacher/Lido School
Effective Dates: September 1, 2012-June 30, 2013

1. CERTIFICATED PERSONNEL

Request for Leave of Absence

8. Name: Clare Stanek
Assign./Loc: Social Studies Teacher/high school
Effective Dates: September 1, 2012-June 30, 2013

Request for Leaves of Absence: Personal

9. Name: Kiera Kaufman
Assign./Loc: Part Time Teacher Assistant/East School
Effective Dates: January 30, 2012-March 14, 2013
10. Name: Linda Sandman
Assign./Loc: Full Time Teacher Assistant/Lindell School
Effective Dates: March 2, 2012-March 16, 2012

(c) Amended Leave of Absence: Pregnancy/Maternity

- Name: Janine Riomas
Assign./Loc: Pre K Teacher/Blackheath
Effective Dates: February 27, 2012-June 30, 2012
Original Dates: January 5, 2012-February 17, 2012

(d) Rescissions

1. Name: Aaron Weiss
Assignment: JV Boys Lacrosse Assistant
2. Name: Scott Martin
Assignment: 7th Grade Boys Lacrosse
3. Name: Kevin Lawlor
Assignment: Varsity Boys Golf Coach
4. Name: Kyle Pearl
Assignment: 7th Grade Girls Lacrosse

(e) Appointment: Regular Substitute English Teacher

- Name: Paige Ankudovych
Assign./Loc: Regular Substitute English Teacher/high school
Certification: Initial English 7-12
Effective Dates: April 16, 2012-June 30, 2012 (or earlier at the district's discretion)
- Tenure Area: English
Salary Classification: MA/Step 3 (\$70,825 per annum)
Reason: To replace Tara Brady
Comment: Appointed for year to Buglisi leave, Buglisi is returning.

1. CERTIFICATED PERSONNEL

(f) Appointment: Part Time Science Teacher (.1)

Name: Cody Onufrock
Assign./Loc: Part Time Science Teacher (.1)/high school
Certification: Permanent Biology and General Science 7-12
Permanent Earth Science 7-12
Effective Dates: January 30, 2012-June 30, 2012 (or earlier at the district's discretion)
Salary Classification: 0.1 of MA+40/Step 12 (\$10,433 per annum) prorated
Reason: To meet a district need for AIS
Comment: In addition to 1.0

(g) Appointment: Part Time Regular Substitute Pre K Teacher (18.75 hours per week)

Name: Beth Ann Salter
Assign./Loc.: Part Time Pre K Teacher/Blackheath
Certification: Initial Early Childhood Education (B-2)
Effective Dates: February 27, 2012-June 30, 2012 (or earlier at the district's discretion)
Reason: To replace Janine Riomaio
Comment: In addition to her morning Pre K appointment

(h) Appointment: Temporary Part Time Teacher Assistant (19 Hours)

Name: Jana Cohen
Assign./Loc.: Temporary Part Time Teacher Assistant, 19 hours per week/Brookville AHRC
Certification: Level I Teacher Assistant
Effective Date: February 15, 2012-June 24, 2013 (or earlier at the district's discretion)
Salary Classification: \$16.90* per hour
Grade/Step: Grade II/Step 1
Reason: CSE recommendation
*Subject to negotiations

(i) Appointment: Interscholastic Coaches for Spring Season

	Sport	Name	Stipend
1.	JV Boys Lacrosse Assistant	Scott Martin	\$5,494
2.	7 th Grade Boys Lacrosse	Michael Dotzler	\$5,028
3.	Varsity Boys Golf	Robert Maggio	\$6,065
4.	8 th Grade Girls Lacrosse	Tara Wesselhoff	\$5,028
5.	7 th Grade Girls Lacrosse	Jaclyn Gallinaro	\$5,028
6.	Girls Varsity Lacrosse Assistant	Kyle Pearl	\$6,366
5.	Volunteer Coach/Lacrosse	Aaron Weiss	N/A
6.	Volunteer Coach/Lacrosse	Rocco Tennebrusso	N/A

1. **CERTIFICATED PERSONNEL**

(j) **Appointment: Advisor for High School Co-Curricular Activity effective January 22, 2012-June 30, 2012**

Advisor	Activity	Stipend
Alison Katulka	Echo	\$6,044 split/prorated

(k) **Appointment: Teachers for Title III ESL Family Literacy Program-grant funded**

	Name	Hourly Rate	Maximum hours
1.	Beth Torres	\$31.98	60
2.	Barbara Merman	\$34.64	105
3.	Patricia Reilly/substitute	\$29.08	as needed

(l) **Appointment: After School Programs – Lindell School – 2011-2012 School Year-Rate of Pay: \$54.97 per hour**

	Name	Program	Maximum Hours
1.	Iris Resnick/Linda Wren	Books & Cooks	10 split
2.	Iris Resnick/Linda Wren	Stories & Recipes from Around the World	10 split
3.	Migdalia Schneider	Books & Things	10
4.	Mildred McCarthy	Math is Fun	10
5.	Jennifer Sloam	Reading is Fun	10
6.	Linda Sandman	Computer Club	10
7.	Juan Gil	Basketball Club	10

(m) **Appointment: After School Programs – East School – 2011-2012 School Year-Rate of Pay: \$54.97 per hour**

	Name	Program	Maximum Hours
1.	Melissa Zimmerman	Earth Club	7
2.	Cindy Borelli	ELA is Fun	10
3.	Elaine Braithwaite	Math is Fun	10
4.	Reginald Mines	Safety Patrol	15
5.	Tamara Grosso	Student Government	15

(n) **Appointment: After School Programs – West School – 2011-2012 School Year-Rate of Pay: \$54.97 per hour**

	Name	Program	Maximum Hours
1.	June Schecter	Student Government	15
2.	Denise Collins	Explore your Art	20

1. CERTIFICATED PERSONNEL

(o) Appointment: After School Programs – Lido School – 2011-2012 School Year-Rate of Pay: \$54.97 per hour

	Name	Program	Maximum Hours
1.	Erin Allison/Terri Eidt	Getting Fit	12 split
3.	Dana Monti	Board Games	6
4.	Mary Doheny	Math Club	13
6.	Barbara Hirsch	Books are Fun	6
7.	Lori Field	Fun Staying Healthy	12

(p) Amended Appointments: Teachers/Curriculum Writers for the Spanish is Fun Afterschool Club-2011-2012 School Year-Rate of Pay-\$54.98 per hour for club rate/\$38.31 for 10 hours of curriculum writing-grant funded

	Name	Position	School	Hours
1.	Diana Armada	Coordinator/Teacher	Lido	62
2.	Mayela Molina	Teacher	Lido	52
3.	Doris Castro	Teacher	East	52
4.	Soribeth Milito	Teacher	East	52
5.	Lina Onufrock	Teacher	Lindell	52

(q) Appointments: Spanish is Fun Afterschool Club-West School club Advisors-2011-2012 School Year-Rate of Pay-\$54.98 per hour -grant funded

	Name	Hours
1.	Claudia Canner	45
2.	Lina Onufrock	15

(r) Appointment: Substitute Teacher for the Anime Manga Forum Afterschool Club-2011-2012 School Year-Rate of Pay-\$54.97 per hour-grant funded

Aime Rivero-as needed

(s) Appointment: Teacher for Before and Afterschool ESL Content and Language Program-2011-2012 School Year-Rate of Pay-\$73.03 per hour-grant funded

	Name	School	Hours
	Sara Mayo	Lindell	30

(f) Appointment: Advisor for High School Co-Curricular Activity 2011-2012 School Year

Advisor	Activity	Stipend
Marcus Quiroga	Musical Choreographer	\$3,022

1. CERTIFICATED PERSONNEL

(u) The following Per Diem Substitute Teachers are recommended for approval for the 2011-2012 school year:

NAME	CERTIFICATION AREA
1. Gina Biegelman	Initial Childhood Education (1-6) (pending)
2. Meghan Gallagher	Initial Childhood Education (1-6)
3. Mariel Matthews	Initial Childhood Education (1-6) Initial Students with Disabilities (1-6)
4. William Papetti	Initial Mathematics 7-12
5. Rachel Ray	Initial Physical Education
6. Roberto Todari	Initial Students with Disabilities (1-6) (in process) Initial Childhood Education (1-6) (in process)
7. Jessica Wodicka	Initial ESL Initial Childhood Education (1-6)
8. Christopher Zelles	Initial Social Studies 7-12 (in process)
9. Arielle Wichard	Initial Early Childhood Education (B-2) Initial Childhood Education (1-6)
10. Luz Rosado	Initial Mathematics 7-12 (in process)
11. Christine Crowley	Initial Physical Education (in process)
12. Christina Leuth	Initial Mathematics 7-12 (in process)
13. Jillian Fernandez	Professional Mathematics 7-12 Professional Childhood Education (1-6)

(v) Reclassifications:

	Name	Assignments	New Class	Effective Date
1.	Christina Delsandro	Teacher/Elementary	MA+30	2/1/12
2.	Katie Duguay	Teacher/Special Ed	MA+30	2/1/12
3.	Jaclyn Eiger	Teacher/S&HH	MA+70	2/1/12
4.	Jacqueline Kupferman	Teacher/Special Ed	MA+30	2/1/12
5.	John Marr	Teacher/Soc Studies	PhD	9/1/11
6.	Lorraine Radice	Teacher/Reading	MA	2/1/12

(w) Part Time Pre Kindergarten Teacher – Rate: \$54.18 per hour-salary reclassification effective 9/1/11

Natasha Reichel

2. NON CERTIFICATED PERSONNEL

(a) Request for Leave of Absence: Catastrophic

Name: Juan Ayala
Assign./Loc: Cleaner/Lindell School
Effective Dates: February 8, 2012 for approximately one month
Reason: Medical

(b) Appointment: Temporary Part Time Senior Typist (10 months)-Grant Funded

Name: June Vinokur
Assign./Loc.: Temporary Part Time Senior Typist (10 months)/Teacher Center
Effective Date: September 1, 2011-June 30, 2012(or earlier at the district's discretion)
Salary Classification: \$26.28* per hour
Reason: Annual appointment
Comment: In addition to teacher assistant appointment.
*Subject to negotiations

(c) Corrected Hours-Part Time Building Aide

Name: Shakeina Green
Assign./Loc: Part Time Building Aide (12.5 hrs per week)/middle school
Comment: Originally listed as 17.5 hours per week

(d) Appointment: Regular Substitute School Nurse

Name: Susan Heaphy
Assign./Loc: School Nurse/Lindell School
Effective Dates: January 10, 2012-June 30, 2012 (or earlier at the district's discretion)
Salary Classification: \$41,440 per annum (prorated)
Step: Step 1
Reason: To replace Alison Silverberg

(e) Appointment: Janitor for Title III ESL Family Literacy Program-grant funded

Name	Rate	Maximum hours
Amos Pinchasin	\$20.54 p/h	60

2. NON CERTIFICATED PERSONNEL

(f) Recommended Action: Approval of the schedules of the Spring 2012 Saturday Morning Enrichment Program Instructional Personnel/Student Assistants as follows (subject to sufficient enrollment and satisfactory performance): Maximum 20 hours each.

Name	Position	Course	\$ Hour
1. Lisa Collins	Instructor	Sports a Rama	29
2. Elizabeth Fichtelman	Instructor	Beads, Bracelets and Beyond	25
3. Jodi Gusler	Instructor	Beads, Bracelets and Beyond	25
4. Hope Levine	Instructor	Relax Kids	25
5. Jennifer Rosa	Instructor	Imagination Creations	35
6. Ann Marie Scandole	Instructor	Hip Hop	25
7. Deborah Schwarz	Instructor	Gymnastics	29
8. Jessica Silverman	Instructor	Piano	31
9. Alana Silvestro	Instructor	Dinosaur Digs	29
10. Maryann Silvestro	Instructor	Undersea Explorer	33
11. Cabrina Tasevoli	Instructor	Wild for Sports	35
12. Rosanne Theisen	Instructor	Cake Decorating	29
13. Melissa Irizarry	Assistant		15
14. Jeanne Golia	Assistant		19
15. Deborah Greenhut	Assistant		19
16. Michelle Levine	Assistant		17
17. Aileen Monahan	Assistant		23
18. Carmen Saravia	Assistant		19
19. Jeanne Golia	Sub Instructor		25
20. Deborah Greenhut	Sub Instructor		25
21. Melissa Irizarry	Sub Instructor		25
22. Michelle Levine	Sub Instructor		25
23. Aileen Monahan	Sub Instructor		25
24. Carmen Saravia	Sub Instructor		25
25. Leanne Debrosse	Student Assistant		8.50
26. Gavin Enright	Student Assistant		8.50
27. Nicholas Farrell	Student Assistant		9.50
28. Lauren Geisweiler	Student Assistant		8.50
29. Brandon Horowitz	Student Assistant		9.00
30. Sarah Kolodny	Student Assistant		8.00
31. Amanda Ledetsch	Student Assistant		8.00
32. Liana Merdinger	Student Assistant		8.00
33. Allyson Peysner	Student Assistant		8.00
34. Yasmine Resnick	Student Assistant		8.50
35. Marisa Scandole	Student Assistant		8.00
36. Samantha Scandole	Student Assistant		8.00
37. Briana Schwarz	Student Assistant		8.00
38. Michele Slutsky	Student Assistant		8.00
39. Emily Toledo	Student Assistant		8.50
40. Katelyn Toledo	Student Assistant		8.50
41. Adifi Gupta	Volunteer	community service	
42. Kierstin McKenna	Volunteer	community service	
43. Amanda Slutsky	Volunteer	community service	
44. Robert Ryan	Volunteer	community service	

2. NON CERTIFICATED PERSONNEL

- (g) Recommended Action: Approval of the schedules of the Spring 2012 Saturday Morning Enrichment Program support staff as follows (subject to sufficient enrollment and satisfactory performance)**

Name	Position		\$ Hour
1. Revi Spinks	Asst to Dir.	maximum hours 48	43
2. Maryann Silvestro	Assistant	maximum hours 15	23

- (h) The following per diem personnel are recommended for approval for 2011-2012 school year:**

	NAME	POSITION
1.	Michelle Zlotnick	Teacher Assistant
2.	Jana Cohen	Teacher Assistant

3. **FIRST READING OF PROPOSED POLICY NO. 3280: PUBLIC USE OF SCHOOL FACILITIES**
4. **FIRST READING OF PROPOSED POLICY NO. 5600: CONCUSSION MANAGEMENT POLICY**
5. **APPROVAL OF DRAFT COMPREHENSIVE EDUCATION PLAN**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education agrees to send a draft of the Comprehensive Education Plan to the New York State Education Department for review and feedback.

6. **APPOINTMENT OF 2012 BOARD OF REGISTRY - SCHOOL BOARD ELECTION, MAY 15, 2012**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education appoints to the Board of Registry for the School District those persons listed below who have been recommended by the District Clerk:

Theresa Ryan, Chairperson	\$10.00 per hour
Rita Hocheiser, Member	\$8.50 per hour
Beatrice Doof, Member	\$8.50 per hour
Barbara Kliers, Member	\$8.50 per hour

7. **ADOPTION OF 2012 SCHOOL ELECTION CALENDAR**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the School Election Calendar for the School Board Election to be held on May 15, 2012 as it appears with the materials accompanying this agenda.

8. **ACCEPTANCE OF CHANGE ORDERS**

- a) **ACCEPTANCE OF CHANGE ORDER NO. 6 WITH MPCC CORP. (8-LCXAR-1)**

WHEREAS, the Long Beach City School District ("District") has engaged MPCC Corp. ("MPCC") for general construction work at the Lido Complex pursuant to an award on April 5, 2011 (8-LCXAR-1); and

WHEREAS, the District's architect and construction manager recommend revision of hydrant specification as required by the Town of Hempstead Water Department; and

8. ACCEPTANCE OF CHANGE ORDERS

**a) ACCEPTANCE OF CHANGE ORDER NO. 6 WITH MPCC CORP.
(8-LCXAR-1) (cont'd)**

WHEREAS, the District's architect and construction manager recommend moving forward with this work now considering the reasonable pricing the District received from MPCC;

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts Change Order No. 6 to the contract with MPCC in the amount of \$17,404.38; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Chief Operating Officer to execute Change Order No. 6 to the contract with MPCC on its behalf.

**b) ACCEPTANCE OF CHANGE ORDER NO. 3 WITH HIRSCH &
COMPANY, INC. (8-LCXAR-2)**

WHEREAS, the Long Beach City School District ("District") has engaged Hirsch & Company ("Hirsch") for plumbing work at the Lido Complex pursuant to an award on April 5, 2011 (8-LCXAR-2); and

WHEREAS, the District's architect and construction manager recommend modification to include replacement of existing roof drains; and

WHEREAS, the District's architect and construction manager recommend moving forward with this work now considering the reasonable pricing the District received from Hirsch;

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts Change Order No. 3 to the contract with Hirsch in the amount of \$7,131.43; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Chief Operating Officer to execute Change Order No. 3 to the contract with Hirsch on its behalf.

8. ACCEPTANCE OF CHANGE ORDERS

c) ACCEPTANCE OF CHANGE ORDER NO. 2 WITH COOPER POWER & LIGHTING (1-LES-3) (

WHEREAS, the Long Beach City School District ("District") has engaged Cooper Power & Lighting ("Cooper ") for electrical work at Lindell Elementary School pursuant to an award on June 9, 2009 (1-LES-3); and

WHEREAS, the District's architect and construction manager recommend modifications including relocating actuators for automatic doors, furnishing and installing five surface mounted ceiling fixtures and a credit for the unused allowance portion of the contract; and

WHEREAS, the District's architect and construction manager recommend moving forward with this work now considering the reasonable pricing the District received from Cooper;

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts Change Order No. 2 to the contract with Cooper in the amount of \$2,849.37; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Chief Operating Officer to execute Change Order No. 2 to the contract with Cooper on its behalf.

d) ACCEPTANCE OF CHANGE ORDER NO. 1 WITH PALACE ELECTRICAL CONTRACTORS, INC. (9-LBHS-04)

WHEREAS, the Long Beach City School District ("District") has engaged Palace Electrical Contractors, Inc. ("Palace") for electrical work at Long Beach High School pursuant to an award on June 7, 2011 (9-LBHS-04); and

WHEREAS, the District's architect and construction manager recommend electrical revisions to the Dean's Office and the Photography Lab; and

WHEREAS, the District's architect and construction manager recommend moving forward with this work now considering the reasonable pricing the District received from Palace;

8. ACCEPTANCE OF CHANGE ORDERS

d) ACCEPTANCE OF CHANGE ORDER NO. 1 WITH PALACE ELECTRICAL CONTRACTORS, INC. (9-LBHS-04)(cont'd)

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts Change Order No. 1 to the contract with Palace in the amount of \$950.00; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Chief Operating Officer to execute Change Order No. 1 to the contract with Palace on its behalf.

e) ACCEPTANCE OF CHANGE ORDER NO. 2 WITH PALACE ELECTRICAL CONTRACTORS, INC. (9-LBHS-04)

WHEREAS, the Long Beach City School District ("District") has engaged Palace Electrical Contractors, Inc. ("Palace") for electrical work at Long Beach High School pursuant to an award on June 7, 2011 (9-LBHS-04); and

WHEREAS, the District's architect and construction manager recommend electrical modifications at the Photography Lab; and

WHEREAS, the District's architect and construction manager recommend moving forward with this work now considering the reasonable pricing the District received from Palace;

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts Change Order No. 2 to the contract with Palace in the amount of \$9,130.00; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Chief Operating Officer to execute Change Order No. 2 to the contract with Palace on its behalf.

f) ACCEPTANCE OF CHANGE ORDER NO. 3 WITH PALACE ELECTRICAL CONTRACTORS, INC. (9-LBHS-04)

WHEREAS, the Long Beach City School District ("District") has engaged Palace Electrical Contractors, Inc. ("Palace") for electrical work at Long Beach High School pursuant to an award on June 7, 2011 (9-LBHS-04); and

8. ACCEPTANCE OF CHANGE ORDERS

f) ACCEPTANCE OF CHANGE ORDER NO. 3 WITH PALACE ELECTRICAL CONTRACTORS, INC. (9-LBHS-04) (cont'd)

WHEREAS, the District's architect and construction manager recommend modifications to wiring for Darkroom fan and installation of a manual starter with pilot light outside the Darkroom; and

WHEREAS, the District's architect and construction manager recommend moving forward with this work now considering the reasonable pricing the District received from Palace;

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts Change Order No. 3 to the contract with Palace in the amount of \$974.29; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Chief Operating Officer to execute Change Order No. 3 to the contract with Palace on its behalf.

g) ACCEPTANCE OF CHANGE ORDER NO. 12 WITH LIPSKY ENTERPRISES, INC. (1-LES-1)

WHEREAS, the Long Beach City School District ("District") has engaged Lipsky Enterprises, Inc. ("Lipsky") for general construction work at Lindell Elementary School pursuant to an award on June 9, 2009 (1-LES-1); and

WHEREAS, the District's architect and construction manager recommend installation of a bronze plaque furnished by the District; and

WHEREAS, the District's architect and construction manager recommend moving forward with this work now considering the reasonable pricing the District received from Lipsky;

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts Change Order No. 12 to the contract with Lipsky in the amount of \$515.47; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Chief Operating Officer to execute Change Order No. 12 to the contract with Lipsky on its behalf.

8. ACCEPTANCE OF CHANGE ORDERS

h) ACCEPTANCE OF CHANGE ORDER NO. 1 WITH STALCO CONSTRUCTION, INC. (9-LBHS-01)

WHEREAS, the Long Beach City School District ("District") has engaged Stalco Construction, Inc. ("Stalco") for general construction work at Long Beach High School pursuant to an award on June 7, 2011 (9-LBHS-01); and

WHEREAS, the District would like to receive a credit for the unused allowance portion of the general construction contract covering foundation redesign due to change in pile type;

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts Change Order No. 1 to the contract with Stalco in the amount of \$5,500.00; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Chief Operating Officer to execute Change Order No. 1 with Stalco on its behalf.

i) ACCEPTANCE OF CHANGE ORDER NO. 2 WITH STALCO CONSTRUCTION, INC. (9-LBHS-01)

WHEREAS, the Long Beach City School District ("District") has engaged Stalco Construction, Inc. ("Stalco") for general construction work at Long Beach High School pursuant to an award on June 7, 2011 (9-LBHS-01); and

WHEREAS, the District's architect and construction manager recommend modifications to include firestopping at existing interior partitions, cabinets and chase wall at Photography Lab, demolition of flooring at Photography Lab, concrete pad at transformer, partition modifications at Photography Lab and omitting wall at the Dean's Office; and

WHEREAS, the District's architect and construction manager recommend moving forward with this work now considering the reasonable pricing the District received from Stalco;

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts Change Order No. 2 to the contract with Stalco in the amount of \$48,540.64; and

8. ACCEPTANCE OF CHANGE ORDERS

i) ACCEPTANCE OF CHANGE ORDER NO. 2 WITH STALCO CONSTRUCTION, INC. (9-LBHS-01) (cont'd)

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Chief Operating Officer to execute Change Order No. 2 to the contract with Stalco on its behalf.

9. PAYMENT OF LEGAL BILLS: LEGAL SERVICES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes expenditures in the amount of \$12,516.69 to the firm of Ingerman, Smith, L.L.P. for the monthly retainer and extraordinary legal services rendered during the period of December 1, 2011 through December 31, 2011.

10. USE OF SCHOOLS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the use of schools, as attached, not to conflict with District events. However, please note that events may have to be modified/rescheduled based on building construction schedules.

Community Relations

SUBJECT: PUBLIC USE OF SCHOOL FACILITIES

The Board of Education recognizes that under the law it has absolute discretion in authorizing use of a school building or grounds and in prescribing terms for said use.

School facilities may be used by Long Beach School District community groups for activities which are educational, cultural, social, recreational or civic in nature, primarily for the benefit of district residents and consistent with all applicable state laws. Any such use, however, shall not be deemed an endorsement of the activity or the purpose for which the facilities are used.

School buildings and grounds may be used by any responsible and properly organized Long Beach City School District community group. Such groups shall be permitted to use school buildings and grounds for any of the following purposes:

- a) For instruction in any branch of education, learning or the arts;
- b) For holding social, civic, cultural and recreational meetings as well as entertainment and other uses pertaining to the welfare of the community; such meetings, entertainment and uses shall be non-exclusive and shall be opened to the general public;
- c) For meetings, entertainment and occasions where admission fees are charged, when the proceeds thereof are to be expended exclusively for an educational or charitable purpose;
- d) For recreation, physical training and athletics

In compliance with Section 414, New York State Education Law, which confers certain rights and imposes certain responsibilities and limitations on Boards of Education regarding the use of school buildings, grounds and other properties, and realizing that the first responsibility of the Board of Education is the education of the children and the welfare of all residents of the school district, the following policy is adopted:

1. No organization is entitled, as a matter of right, to use of a school building or grounds.

Community Relations

SUBJECT: USE OF FACILITIES (CONTINUED)

2. The school facilities must be reserved first for the use of the children and all residents of the district.
3. The use of all school facilities during the summer months must terminate by the end of the third week in August so that the custodial staff may prepare schools for their re-opening in September.
4. Any groups that use school facilities must be non-exclusive and open to the general public.
5. The Board of Education reserves the right to revoke permission granted for the Use of School Facilities.
6. Responsibility for the preservation of order and protection of property must be assured by the organization or group using the facilities. The users must pay for any damages incurred from such use. The principal is to report such damage to the Chief Operating Officer for follow-up.
7. All functions attended by minors must be properly and adequately supervised or chaperoned.
8. The use of school facilities in the evening preceding a school day is discouraged by groups including students.
9. Admission fees may be charged only if the proceeds are to be used for educational, recreational and certain charitable purposes. Admission may not be restricted.
10. A fee schedule may be adopted by the Board of Education for the various types of groups that may request use.
11. A signed agreement acknowledging an adherence to the Code of Conduct is required.

The Superintendent shall prescribe regulations, subject to approval by the Board, for the use of any school facility and shall designate a Director of Facilities to schedule the use of school facilities and issue permits. Where the use of a particular facility is denied, approval for the use of an alternate facility on school property may be made.

Community Relations

SUBJECT: USE OF FACILITIES (CONTINUED)

The Superintendent has the right to request the following when an application is submitted:

- 1) Certificate of incorporation
- 2) Constitution of the organization
- 3) By-laws currently in effect
- 4) Names of officers
- 5) Written proof of liability insurance for no less than \$1,000,000 per incident
- 6) Payment in advance for all custodial, security, and related services required; and
- 7) Such additional documentation as may be necessary to evaluate the merits of the application.
- 8) Backup documentation relating to use of any fees charged or fund raising conducted.
- 9) Other information as requested by the Superintendent.

All permits for the use of any school facility will be issued for specified hours, will be non-transferable and will be restricted to the specific purposes for which issued. The Superintendent may grant, revoke or modify any permit at any time and may make interim changes in the regulations in appropriate situations, but must tender notice to the Board. Permanent changes in the regulations must be approved by the Board.

Specific Requirements Relating to Boy Scouts and Other Title 36 Patriotic Youth Groups

The Boy Scouts Act applies to any local educational agency (LEA) that has a designated open forum or limited public forum and that receives funds made available through the U.S. Department of Education (DOE). It applies to any group officially affiliated with the Boy Scouts of America or any other youth group designated in Title 36 of the United States Code as a patriotic society.

This statute provides for the following:

- a) No covered entity shall deny equal access or a fair opportunity to meet, or discriminate against any group affiliated with the Boy Scouts of America or any other Title 36 patriotic youth group that requests to conduct a meeting within the covered entity's designated open forum or limited public forum.
 1. A designated open forum exists when the school designates a time and place for one or more outside youth community groups to meet on school premises or in school facilities, including during the hours in which attendance at the school is compulsory, for reasons other than to provide the school's educational program.

Community Relations

SUBJECT: USE OF FACILITIES (CONTINUED)

2. A limited public forum exists when the school allows one or more outside youth or community groups to meet on school premises or in school facilities before or after the hours during which attendance at the school is compulsory.
 - (b) No covered entity shall deny access or opportunity or discriminate for reasons including the membership or leadership criteria or oath of allegiance to God and country of the Boy Scouts of America or of the Title 36 patriotic youth groups.
 - (c) Access to facilities and the ability to communicate using school-related means of communication must be provided to any group officially affiliated with the Boy Scouts of American or any other Title 36 patriotic youth group on terms that are no less favorable than the most favorable terms provided to other outside youth or community groups.

The statute applies regardless of the entity's authority to make decisions about the use of its own school facilities. However, no entity is required to sponsor any group officially affiliated with Boy Scouts or any other Title 36 patriotic youth group.

The obligation to comply with the Boy Scouts Act is not obviated or alleviated by any State or local law or other requirement.

20 United States Code (USC) Section 7905
36 United States Code (USC) Subtitle II
34 Code of Federal Regulations (CFR) Parts 75, 76 and 108
Educational Law Section 414

Adoption Date: April 24, 1990

Amended: March 12, 1996

Amended: November 10, 1998

First Reading of Revised Policy: February 14, 2012

Community Relations

SUBJECT: PUBLIC USE OF SCHOOL FACILITIES REGULATION

1. **APPLICATIONS:** Applications for the use of school facilities should be submitted to the Office of Facilities, 130 Maple Boulevard, Long Beach, New York, no later than June 1 in order to allow proper consideration. Applications submitted after June 1, will be reviewed on a first come, first serve basis. In those instances where an organization wishes to place mechanized vehicles on school property, including but not limited to trucks, automobiles, and amusement rides, said organization should make application for use no later than sixty (60) days preceding the first day of requested use.

All applications for use of school facilities shall be made in writing. The applicant shall list all groups or organizations that are co-sponsors of the event for which use of school facilities is being requested. Failure to comply with this requirement will result in cancellation of the permit and/or assessment of future applications in term of previous non-compliance with this requirement. All co-sponsors shall meet the requirements of the school district for users of school facilities.

All applications will be reviewed by the Board of Education and, if approved, the Board will issue a permit for use.

2. **INSURANCE:** Organizations applying for use of school facilities must provide written proof of insurance for no less than \$1,000,000 per incident with a company licensed in New York State at the time of application to protect the District against any liability resulting from the organization's use of school facilities. Said insurance shall list the Long Beach City School District as a co-insured party on the insurance document.
3. **DAMAGES:** Permit holders using school facilities shall be liable for reimbursing the District for the correction of any damages resulting from the use of said facilities. Failure to pay such charges will bar the permit holders from any future use of school facilities. The District reserves the right to request a deposit in advance.
4. **ACTIVITIES PROHIBITED:**
 - a) Smoking in school buildings or on school grounds;
 - b) Sale, distribution, consumption or carrying of alcoholic beverages in school buildings or on school grounds;
 - c) Gambling or games of any chance of any kind;
 - d) Putting up of decorations or scenery, or moving pianos without special written permission;
 - e) Sale, distribution, exhibition or display of materials without advance written permission;
 - f) Use of any apparatus, electrical appliance, or stage lighting, without prior written permission for same.

Community Relations

SUBJECT: PUBLIC USE OF SCHOOL FACILITIES REGULATION (continued)

5. **LIGHTS:** Requests for use of outdoor lighting shall be made at the time of application. Outdoor lighting will be permitted until 9:30 PM. Permit holders will be charged for their usage at an hourly rate.
6. **SOUND:** The outdoor sound system will be regulated by District administrators so it is within the code requirements relating to normal use.
7. **SCOREBOARD, CONTROL ROOM/PRESS BOX:** The scoreboard, control room/press box must be operated by trained District personnel only. An hourly fee will be charged for this usage.
8. **FEES:** A fee schedule for the public use of school facilities has been established by the Board of Education and attached to this policy.
9. **SECURITY:** The District will supply all necessary security and permit holders will be charged for such costs.
10. **CLEAN-UP:** All permit holders will be responsible for the clean-up of any area being used by such organization. Any charges incurred by the District for additional maintenance will be charged back to the permit holders.
11. **PAYMENT:** Payment in full shall be made to the District at least 3 business days prior to use. Failure to pay in a timely manner will result in a cancellation of the scheduled use.
12. **CANCELLATIONS:** All cancellations shall be made in writing to the District at least 3 business days prior to the requested use.
13. **The District** reserves the right to transfer, on due notice, any activity from one space to another in the same building, or to another building to achieve energy savings, economies in the building operation and maintenance, efficient utilization of facilities, and to satisfy the requirements of a school program.

**PUBLIC USE OF SCHOOL FACILITIES
FACILITIES FEE SCHEDULE**

The Board encourages the use of its facilities by the community and has created a fee schedule that supports that use. Fees will be applied when the District incurs additional costs. Weekday use after 6 PM will incur additional costs.

Activity	Fee
To Open Building (if necessary)	Hourly Rate for Head Custodian for duration of event (minimum 4 hours) \$55 per hour
Auditorium	Hourly Rate for 2 Cleaners for 2 hours \$35 per hour/pp
Cafeteria	Hourly Rate for 2 Cleaners for 2 hours \$35 per hour/pp
Classroom	\$10 per room
HS Gymnasium	Hourly Rate for 2 Cleaners for 2 hours \$35 per hour/pp
Lindell/MS Gymnasium	Hourly Rate for 1 Cleaner for 2 hours \$35 per hour
East/Lido/West Gymnasium	Hourly Rate for 1 Cleaner for 1 hour \$35 per hour
Pool	Hourly Rate for 2 Cleaners for 2 hours \$35 per hour/pp
Security	Hourly Rate per Guard per hour
Fields	Hourly Rate for 2 Groundskeepers for 3 hours - (non-school days) \$38 per hr/pp
Special Lining	Hourly Rate for 2 Groundskeepers depending on sport \$38 per hr/pp
Press Box – Control Room	Hourly Rate for Building/Teacher Aide per hour of use \$26 per hr/pp
Lights	\$60 per hour
Concession Fee	

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Non-Instructional/Operations

SUBJECT: CONCUSSION MANAGEMENT POLICY

Pursuant to Section 305 of the education law and Section 206 of the public health law, the NYS Senate and Assembly passed the “Concussion Management and Awareness Act” [to amend the education law and the public health laws] directing the commissioners to establish rules and regulations for the treatment and monitoring of students of school districts who suffer mild traumatic brain injuries.

The Board of Education of the Long Beach Public School District recognizes that concussions and head injuries are commonly reported injuries in children and adolescents who participate in interscholastic sports, intramural sports and physical education classes. Therefore, the District adopts the following policy to support the proper evaluation and management of head injuries.

Concussion is a mild traumatic brain injury. Concussion occurs when normal brain functioning is disrupted by a blow or jolt to the head. Recovery from concussion will vary. Avoiding re-injury and over-exertion until fully recovered are the cornerstones of proper concussion management.

1. The District will establish a concussion management team (CMT). The CMT will consist of the Athletic Director, a school nurse, the school physician, a coach of an interscholastic team, an athletic trainer or such other appropriate personnel as designated by the Superintendent.
2. The District’s CMT will oversee the implementation of the Concussion Management and Awareness Act in the School District, including but not limited to, coordination of mandatory training for all coaches, physical education teachers, nurses and athletic trainers that work with and provide instruction to students engaged in school sponsored athletic activities relating to mild traumatic brain injuries. Training will include: signs and symptoms of concussions, post concussion and second impact syndromes, return to activity, school protocols, and available area resources for concussion management and treatment. The CMT shall establish and implement a program which provides information on mild traumatic brain injuries to parents and guardians throughout each school year.

SUBJECT: CONCUSSION MANAGEMENT POLICY

While district staff will exercise reasonable care to protect students, head injuries may still occur. Physical education teachers, coaches, athletic trainers, nurses and other appropriate staff will receive training to recognize the signs, symptoms and behaviors consistent with a concussion. Any student believed to have sustained a concussion or who is exhibiting those signs, symptoms, or behaviors while participating in a school sponsored class, extracurricular activity, or interscholastic athletic activity shall immediately be removed from the game or activity and be evaluated as soon as possible by an appropriate health care professional. The **school nurse/ physical education teacher/coach** will notify the student's parents or guardians and recommend appropriate monitoring to parents or guardians. The CMT will act as a liaison for any student returning to school and/or athletic activity following a concussion. If there is any doubt whether a student has sustained a head injury, the injury will be treated as a concussion, until proven otherwise.

3. If a student sustains a concussion at a time other than when engaged in a school-sponsored activity, the district expects the parent/legal guardian to report the condition to the **nurse/coach/teacher** so that the district can support the appropriate management of the condition.

4. No student shall return to physical activity while experiencing symptoms consistent with those of a head injury and shall not return to physical activity until evaluated and released by an appropriate health care professional. Regardless of such evaluation, the school's **chief medical officer or other Long Beach School District doctors** will make the final decision on return physical activity including physical education class and interscholastic and intramural sports. Any student who continues to have signs or symptoms upon return to activity must immediately be removed from play and reevaluated by his/her health care provider. Once the student is symptom free for twenty-four (24) hours thereafter, the student will be required to present a physician's authorization stating that he/she has been cleared to resume activities. The District's **chief medical officer or other Long Beach School District doctors** shall review the new documentation provided by the student in order to determine if it is permissible for the student to return to regular school activities.

Depending on the severity of the head injury and the individual circumstances of the student, appropriate modifications may be made to the student's participation in school in an effort to reduce the risk of re-injury and promote recovery. Collaboration will help ensure the development of an appropriate concussion management plan for the student. Parents and/or students are expected to accurately and promptly report injuries so that the student's health can be protected.

SUBJECT: CONCUSSION MANAGEMENT POLICY

The School District shall make information regarding concussions and these guidelines available on its website.

5. The Superintendent, in consultation with the CMT and appropriate district staff, including the **chief medical officer or other Long Beach School District doctors** will develop regulations and protocols to guide the return to activity in accordance with applicable law and this policy.

First Reading: February 14, 2012

Non-Instructional/Operations

**SUBJECT: CONCUSSION MANAGEMENT REGULATION
FOR MANAGEMENT OF HEAD INJURY**

This protocol has been established in accordance with Policy 5600.

The following procedures are in place in the Long Beach Public Schools:

Education

School Staff:

- At the start of each school year, the school nurse will educate teaching staff and building/lunch room/playground aides regarding signs and symptoms of head injury and review this protocol.
- Appropriate staff members will be required to complete training recognizing the symptoms of mild traumatic brain injuries and monitoring of those students who sustain such injuries, in accordance with the Commissioner's Regulations.
- Staff members who supervise students in physical education and/or playground activities will be provided with the "Heads Up" Concussion card.

Coaches:

- At the pre-season meetings held for coaches throughout the school year, the Long Beach Public Schools First Aid for Coaches protocol will be reviewed.
- Coaches will be required to complete training recognizing the symptoms of mild traumatic brain injuries and monitoring of those students who sustain such injuries, in accordance with the Commissioner's Regulations.
- Coaches will be provided with the "Heads Up" Concussion card.
- Coaches will provide Head Trauma education to the athletes on their respective teams at the beginning of each season.

REGULATION FOR MANAGEMENT OF HEAD INJURY (continued)

When a Possible Head Injury Occurs During School Hours

1. Staff member witnesses or receives report of possible head injury.
2. Staff member observes student for signs and symptoms that may indicate a concussion has occurred
3. If any signs of head injury are present, accompany student to Health Office, or call the school nurse to come to location of staff/student.
4. School nurse will evaluate student, contact parent/guardian and, in conjunction with staff member present at the time of the injury, complete the Concussion Checklist, if indicated. If possible head injury has been determined, school nurse will:
 - Provide nursing care (call ambulance if indicated)
 - Contact parent/guardian/emergency contact. Student needs to be dismissed and parents are requested to make an appointment for evaluation by health care provider
 - Complete Student Incident Report.
 - Upon the student's return to school, parent/guardian is requested to provide the school nurse with a note listing diagnosis, restrictions and duration of restrictions, if any.
 - Follow up with parent/guardian, health care provider, physical education teacher, classroom teacher as indicated.
5. If there is any doubt whether the student sustained a concussion, the injury will be treated as a concussion, until proven otherwise.

When a Possible Head Injury Occurs During School Sports:

1. Coach witnesses or receives report of possible head injury.
2. Coach observes athlete for signs and symptoms that may indicate a head injury has occurred.
3. If there is any doubt whether the student sustained a concussion, the injury will be treated as a concussion, until proven otherwise.
4. Coach follows Long Beach Schools First Aid Protocol for Coaches (attached).
5. **Coach will not allow athlete to resume participation in any team activities until clearance is received from school's chief medical officer or other Long Beach School District doctors..**
6. School nurse will follow up with parent/guardian regarding outcome of health care provider evaluation.

REGULATION FOR MANAGEMENT OF HEAD INJURY (continued)

Regulation to Return to Physical Activity

- If student/athlete has sustained head injury **without diagnosis of concussion**:
 - ❖ Upon the student's return to school, parent/guardian is requested to provide the school nurse with a note from a licensed MD or DO listing diagnosis, restrictions and duration of restrictions, if any.
 - ❖ No student/athlete shall resume athletic activity until he/she has been symptom free for a minimum of twenty-four (24) hours.
 - ❖ All such injuries must be cleared by the school's **chief medical officer or other Long Beach School District doctors** prior to return to any team activities, intramural sports or activities or physical education classes.
 - ❖ School nurse will communicate with the Athletic Director, coach/physical education teachers once student/athlete is cleared to resume team activities, intramural sports or activities or physical education classes.

- If student/athlete has sustained head injury **with diagnosis of concussion**:
 - ❖ Student/Athlete is "disqualified" from physical activity including sports, intramurals or physical education class **participation for a minimum of 24 hours after time of injury.**
 - ❖ Student/Athlete must have second evaluation by health care provider prior to return to participation on sports team, intramural sports or activities or physical education classes.
 - ❖ Parent/guardian or athlete must obtain a written authorization from a licensed MD or DO stating medical clearance to resume participation in team activities, intramural sports or physical education classes and submit it to school nurse.
 - ❖ All such injuries must be cleared by the school's **chief medical officer or other Long Beach School District doctors** prior to return to any team activities, intramural sports or activities or physical education classes.

REGULATION FOR MANAGEMENT OF HEAD INJURY (continued)

- ❖ School nurse will communicate with the Athletic Director, coach and physical education teacher once student/ athlete is cleared to resume team activities, intramural sports or activities or physical education classes.

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2012 SCHOOL ELECTION CALENDAR

School Board and Library Board Annual Budget Vote and Election

February 14, 2012	Board of Education must appoint Board of Registry on or before February 14, 2012 no more than half to belong to the same political party. (Section 2606 Sub.1 Education Law)
As soon as possible but no later than March 1, 2012	Last day to require Nassau County Board of Elections to turn over to Bold Systems, registers used at last general election under Sections 5-100, 5-400, 5-612, Sub.3 Election Law. In place of original registers the Board of Elections may furnish either duplicate of central file registration or registration lists of voters. (Section 2606, Sub. 2 Education Law)
March 13, 2012	Last day for Board of Education to designate personal registration day and hours – at least twenty days before the first registration day. (Section 2606, Sub.2 Education Law)
March 26, 2012	Notification to Board of Elections of School Election to be on May 15, 2012 not less than 45 days before election. (Section 5-612, Sub. 5 Election Law)
Week of March 26, 2012	First publication of Notice of Budget Hearing and Vote, Library Budget Vote, and Election of two School Board Members and one Library Board Member. Published four times in two newspapers having general circulation in the district seven weeks before election. (March 30, April 20, May 4, May 11, 2012)
April 15, 2012	Candidates' first report on campaign expenditures due in the District Clerk's office. Reports on expenditures of \$500 or more are to be filed with the Commissioner of Education as well. (Sections 1528 and 1529 Education Law)
April 17, 2012	Appointment of Election Inspectors (Section 2607 Education Law), three inspectors residing within each Election District (plus additional inspectors, if required).
April 25, 2012	Last day to file nominating petitions (100 qualified signatures). (Section 2608, Sub. 1, Education Law) Petitions for Board of Education or Library will state length of the term of office. Petitions must be delivered by 5:00 PM to the District Clerk.

2012 SCHOOL ELECTION CALENDAR

School Board and Library Board Annual Budget Vote and Election

May 1, 2012	Day for personal registration from 2:00 P.M. to 8:00 P.M. at the Administration Building, 235 Lido Boulevard, Lido Beach, NY (Section 2606, Sub. 2 Education Law)
May 4, 2012 and May 11, 2012	Clerk will publish at least once in each of the two weeks preceding election in a newspaper or post conspicuously in twenty places, a notice stating that the school election district registers have been filed, noting the place at which they are on file, and the hours during which they will be open for inspection during each day up to May 15, 2012. (Section 2606 Sub. 6 Education Law)
May 8, 2012	Public Hearing on Annual School Budget.
May 10, 2012	School Board candidates' second campaign expenditure report due in District Clerk's Office. Reports on expenditures of \$500 or more are to be filed with the Commissioner of Education as well. (Sections 1528 and 1529 Education Law)
May 15, 2012	Annual Election held on third Tuesday of May 2012, 7:00 A.M. to 9:00 P.M. (Section 2602 Subs. 1, 3 Education Law) to fill two vacancies for Member of the Board of Education and one vacancy for Library Trustee and to vote on the School Budget and Library Budget for 2012-2013. Clerk must distribute to each School Election District for use on district election day, the registration lists (as updated) transmitted from the Board of Elections.
May 15, 2012	Board of Education meets after close of polls to examine, tabulate and canvass election results. (Section 2610, Subs. 3, 4, Education Law) (Chapter 69 of Laws of 1979)
May 16, 2012	Clerk of the Board serves written notice to persons elected (Section 2610, Sub. 5 Education Law) and lengths of the term of office.
May 16, 2012	Return of General Election Registers (Section 2606, Sub. Education Law). However, certified registry lists need not be returned to the Board of Elections.
June 4, 2012	Third campaign expenditure statement to be filed by each candidate for School Board with District Clerk. Reports on expenditures of \$500 or more are to be filed with the Commissioner of Education as well. (Sections 1528 and 1529 Education Law)

APPLICATIONS FOR USE OF SCHOOL FACILITIES

<u>Organization</u>	<u>Purpose</u>	<u>Facility Requested</u>	<u>Date Requested</u>
Long Beach USA Wrestling Club	Wrestling Match	High School Gym	Wednesday, 1/18/12, from 5:00 pm – 6:00 pm
Long Beach Civil Service Department	Civil Service Exams	High School rooms 209, 210, 212, 243, 244, 245	Saturday, 2/4/12, 8:00 a.m. – 6:00 p.m.
Long Beach Classroom Teachers Association	Membership meeting	Middle School Cafeteria	Monday, 2/13/12, from 3:45 pm – 5:15 pm
Central Council PTA	Spotlight on Reflections	Middle School Cafeteria and Auditorium	Thursday, 2/2/12, from 6:30 pm – 8:30 pm (Set up beg. 3:30 pm)
Long Beach Civil Service Department	Civil Service Exams	High School rooms 209, 210, 212, 243, 244, 245	Saturday, 3/3/12, from 8:00 a.m. – 2:00 p.m.
Circulo de la Hispanidad	Mother's Day Show	Lindell Auditorium, bathroom, cafeteria, conference/faculty room and rooms 141, 111 and 112	Friday, 5/11/12, from 7:00 p.m. – 10:00 p.m.
American Cancer Society	Relay for Life	Middle School Gym, Cafeteria, Bathroom, Common Area, Veterans Field and lights	12:00 p.m. Saturday, 6/9/12, to 12:00 a.m. Sunday, 6/10/12

<u>Organization</u>	<u>Purpose</u>	<u>Facility Requested</u>	<u>Date Requested</u>
Hagen School of Irish Dance	Dance Recital	Lindell Auditorium, Cafeteria and bathrooms	Saturday, 4/28/12, from 10:00 am – 6:00 pm; Sunday, 4/29/12, from 11:00 am – 3:00 pm
PAL Girls Lacrosse (4 th grade)	Lacrosse practice	Middle School Gym	Mondays, 2/6/12, 2/13/12, 2/27/12, 3/5/12, from 7:00 pm – 10:00 p.m.
Long Beach Little League	Baseball & Softball	Middle School Fields 8, 9 and 10	Monday – Sunday, 1/11/12 – 6/30/12; Mondays – Fridays from 5:00 pm – 8:00 pm; Saturdays – Sundays from 8:00 am – 8:00 pm
Long Beach Little League	Baseball & Softball	High School Fields 3 and 4	Monday – Sunday, 1/11/12 – 6/30/12; Mondays – Fridays from 6:30 pm – 8:00 pm; Saturdays – Sundays from 8:00 am – 8:00 pm
Long Beach Little League	Baseball & Softball	West School Gym	Mondays, Tuesday and Thursdays, 1/11/12 – 6/30/12 from 6:00 p.m. – 9:30 p.m. excluding dates Gym is unavailable or school is closed.
Long Beach Recreation Dept.	Community sports programs	Lindell Gym	Saturdays, 1/14/12 – 4/28/12, from 9:00 am – 4:00 pm

<u>Organization</u>	<u>Purpose</u>	<u>Facility Requested</u>	<u>Date Requested</u>
East School PTA Meeting	PTA meeting	East School Cafeteria	Wednesday, 2/8/12, from 7:00 pm – 10:00 pm
Long Beach Lacrosse Club	Games and practices	Middle School Fields 11, 12 and Veterans Field	3/3/12 – 7/14/12: Monday through Fridays – 5:00 pm – 9:00m; Saturdays – 9:00 am – 1:00 pm; Sundays – 9:00 am – 5:00 pm
Long Beach Lacrosse Club	Games and practices	Lindell Field 2	3/3/12 – 7/14/12: Monday through Fridays – 5:00 pm – 9:00m; Saturdays – 9:00 am – 1:00 pm; Sundays – 9:00 am – 5:00 pm
Long Beach Lacrosse Club	Annual Lacrosse Festival	Middle School Fields 8, 9, 10, 11, 12 and Veterans Field	Saturday, 6/2/12, from 7:00 am – 7:00 pm

