MINUTES

Date of Meeting: January 22, 2008

Type of Meeting: Executive Session

Place of Meeting: Administration Building – Conference Room

Members Present: President Franklin R. Alvarado
Vice President Patrick E. Gallagher
Board Member Ruth Kaleko
Board Member Roy J. Lester
Board Member Lynn Gergen

Members Absent: None

Others Present: Dr. Robert Greenberg, Superintendent of Schools
Dr. Randie Berger – Assistant Superintendent – Personnel and General Administration
Ms. Helen Cheliotes, Assistant Superintendent – Curriculum and Instruction
Mr. Frank Ruggiero, Assistant Superintendent – Business
Ms. Eileen Lilly, District Clerk

President Alvarado called for a motion to go into executive session at 6:30 PM to discuss personnel matters relating to specific personnel and discussion on matters relating to proposed or pending legal issues.

Motion by: Board Member Kaleko
Seconded by: Board Member Lester
Approved: 5-0

Motion to Go into Executive Session

President Alvarado called for a motion to adjourn the executive session at 7:50 PM.

Motion by: Board Member Kaleko
Seconded by: Board Member Gergen
Approved: 5-0

Motion to Adjourn Executive Session
MINUTES

Date of Meeting: January 22, 2008
Type of Meeting: Special Meeting
Place of Meeting: Administration Building – Conference Room
Members Present: President Franklin R. Alvarado
Vice President Patrick E. Gallagher
Board Member Ruth Kaleko
Board Member Roy J. Lester
Board Member Lynn Gergen
Members Absent: None
Others Present: Dr. Robert Greenberg, Superintendent of Schools
Dr. Randie Berger – Assistant Superintendent – Personnel and General Administration
Ms. Helen Cheliotes, Assistant Superintendent – Curriculum and Instruction
Mr. Frank Ruggiero, Assistant Superintendent – Business
Ms. Eileen Lilly, District Clerk

PART I – SPECIAL MEETING

I. President Alvarado called the meeting to order at 8:05 PM and led the community in the Pledge of Allegiance.

II. Superintendent’s Report – No report

Call to Order and Pledge
Superintendent’s Report
III. Questions and Comments from the Public –
Items on Tonight’s Agenda Only
There were no questions or comments.

IV. Board of Education Comments
There were no comments.

V. President Alvarado called for Presentations
of the Superintendent
Dr. Greenberg recommended the following
1. Certificated Personnel
   Pages: 3-5

2. Non-Certificated Personnel
   Pages 4-6

President Alvarado called for a motion on
items V. 1 and 2.

Motion by: Board Member Kaleko
Seconded by: Board Member Gallagher
Approved: 5-0

V. 3. Dr. Greenberg recommended the
AWARD OF BID #418C: ATHLETIC UNIFORM BID

BE IT RESOLVED that, upon the recommendation of
the Superintendent of Schools, the Board of Education
approves the award of Bid #418C for Athletic
Uniforms, as included in the materials accompanying the agenda dated January
22, 2008.

President Alvarado called for a motion.

Motion by: Board Member Kaleko
Seconded by: Vice President Gallagher
Approved: 5-0
VI. President Alvarado adjourned the special meeting at 8:10 PM.

PART II – WORKSESSION

I. Discussion of Development of Facility Master Plan Schedule
   Dr. Greenberg and President Alvarado
   ▪ Provided a brief history of the district’s study regarding need for improvements in infrastructure for facilities and fields
   ▪ Reviewed former architect’s approach
   ▪ Praised the Facilities Advisory Committee for their outstanding work
   ▪ Indicated that:
     ▪ C+S Arch, the new architectural firm, will build on the work of the FAC.
     ▪ The FAC will analyze and prepare a report for Board recommendations.
     ▪ The Board will come back to the FAC with some options.
     ▪ Community input and support is vital to the well being of the district.

   Mr. Tom Ritzenthaler, Architect and Mr. Bill Richardson, Educational Consultant provided a PowerPoint presentation on the Master Planning Process. (Attached)

II. President Alvarado called for Public Comment on the Worksession Topics

   Mr. Ed Weis, 125 Regent Drive, Lido Beach
   Inquired about community input, restructuring short and long term, and educational goals and objectives

   Mr. Damian Sciano, 453 West Beech Street, Long Beach
   Commented on enrollment; congratulated Board for taking these steps; called for tougher decisions in narrower area with more impact.

   Vice President Gallagher announced that there will be a community visioning meeting on Saturday, March 29.
III. President Alvarado called a motion to adjourn at 9:00 PM.
Motion by: Board Member Kaleko
Seconded by: Board Member Lester
Approved: 5-0

Minutes submitted by: [Signature]

Eileen Lilly
District Clerk
January 29, 2008
Long Beach Public Schools

Board of Education Workseseion
Master Planning Process

January 22, 2008
Introductions

The Master Planning Process

Community Involvement / Focus Groups

Closing Remarks

Open Discussion / Questions
Master Planning Project Team

- Collins + Scoville Architects, PC
  Architecture / Project Management

- Lewis Engineering, P.C.
  Mechanical / Electrical Engineering

- Ryan-Biggs Associates, PC
  Structural Engineering

- Core BTS, Inc.
  Technology Consultants

- HMH Site and Sports Design
  Site / Environmental Engineering

- Cost Concepts
  Cost Estimating Services

- Educational Systems Planning
  Facilities Master Planning, Technology Planning

- PSI Professional Services Industries, Inc.
  Hazardous Materials Abatement Consultant
The "Master Plan"

The Master plan is a "roadmap", a comprehensive approach to addressing an established need based upon consideration of:

1. Existing information and conditions;
2. Future projections of need and/or change;
3. Principles and Criteria that guide the decision-making process;
4. Land and/or other resource constraints;
5. and Financial / Budgeting parameters.
The "Master Plan"

The Master Plan is a "living" document, and should be updated on a yearly basis.

The Master Plan *generally* includes:

- Overview and Purpose
- General School Information (Biograph)
- Location / Context Information
- Assessment Summary, Physical and Educational
- Design Guidelines and Benchmarking Criteria
- Critical Issues
- Summary/Evaluation of Conceptual Planning & Design Solutions
- Summary of Estimated Financial Impacts of Conceptual Solutions
- Recommended Solution with estimated cost, phasing strategy, and implementation schedule.
The Planning and Design Process

1. ASSESSMENT
   "Where are we now?"

2. VISIONING
   "Where do we need to be?"
   Visionary Perspective
   "How do we get there?"
   Exploring Options
   "How much will it cost?"
   Fiscal Resources

3. IMPLEMENTATION
   "The Master Plan"
The "Master Plan"

The Master plan is a "roadmap" to addressing an established need based upon consideration of the following:

1. Existing information and conditions;
2. Future projections of need and/or change;
3. Principles and Criteria that guide the decision-making process;
4. Land and/or other resource constraints;
5. and Financial / Budgeting parameters.
The master plan itself is a “living” document that must be updated on a regular basis.

The Master Plan *generally* includes the following information:

- Overview and Purpose
- General School Information
- Location / Context Information
- Assessment Summary, Physical and Educational
- Design Guidelines and Benchmarking Criteria
- Critical Issues
- Summary / Evaluation of Conceptual Planning and Design Solutions
- Summary of Estimated Financial Impacts of Conceptual Solutions
- Recommended Solution with estimated cost, phasing strategy, and implementation schedule.
Exterior Envelope
Athletic Field Conditions
Educational Planning / Assessment

Existing Educational / Technology Assessment

- Multiple meetings with executive staff
- Administrator Interviews
- School Site Visits

Educational Review

- Space Use Documentation
- Educational adequacy analysis

Technology Review

- Communication Infrastructure and existing conditions
- Technology Utilization
Master Plan Approach

Goal:

Create flexible “High Performance” Teaching & Learning environments that efficiently meet BOCES current Mission & Program and provide growth to meet BOCES future Vision and Program.

Approach:

Look, Listen, Think, Discuss, Decide
Look, Listen, Think, Discuss, Decide

Long Beach Public Schools

- Program Initiatives
- Mission and Vision
- Issues and Challenges
- Desired Learning Environments
- Educational Organization
Look, Listen, Think, Discuss, Decide

Long Beach Public Schools

- Existing vs. Desired Space Utilization
- Building Recommendations
- Summary of Space Needs
- Alternative Master Plan Concepts
Look, Listen, Think, Discuss, Decide

- Evaluation of Concepts
- Impact of Concepts
- Cost Implications
- Program Implications

Long Beach Public Schools
Look, Listen, Think, Discuss, Decide

Long Beach Public Schools

- Preferred Master Plan
- Implementation Schedule
- Financial Resources
- Marketing Strategies
- Environmental Review
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Discussion / Questions and Answers