#### **Important Numbers**

Main Office	.897-2012
Principal, Mr. William Stroud	.897-2013
Vice Principal, Dr. Francine Newman(L-Z)	897-2015
Vice Principal, John Emmons	897-2010
Vice Principal, Dr. Andrew Smith (A-K)	897-2045
Dean of Students, Philip Bruno (A-K)	897-2030
Dean of Students, Chris Brown (L-Z)	897-2030
Attendance Office	897-2003
Director of PPS, Sabrina Cantore	897-2200
Coordinator of Special Education	
Deborah Smith	
Guidance Coordinator	.897-2020
Psychologist, Dr. Matthew Morand	897-2009
Psychologist, Dr. Michelle LaForest	897-2073
Social Worker, Maria Yaker	771-3983
Social Worker, Karen Groening	897-2072
Librarian	897-2051
Physical Education, Athletics Arnold Epstein, Director Foreign Language Vivian Fiallo, Director	
Music Department	.097-2007
Dr. Dale Johanson, Director	007 2040
Nurse's Office	.897-2070
Mathematics Cheriese Pemberton, Director	771-3979
English Department Joshua Anisansel, Director	771-3979
Science Dr. Deborah Lovrich, Director	771-3960
Social Studies Sean Hurley, Director	771-3960

Dear Long Beach High School Families:

This Reference Guide was developed to assist in the communication among parents, teachers, students and administrators. Our goal is to provide guidance to parents as they navigate their years at our school.

#### How We Communicate with Each Other

1. <u>Website:</u> You can access our website directly through the following: <u>http://www.lbeach.org</u>

You can find important information on the website such as summer reading lists, lunch menus, school emergency closing information, important announcements, and recent news. Be sure to check the "Letters from the Principal section regularly."

- 2. <u>Parent Link</u>: We use our Parent Link system for emergency telephone calls (e.g., weather-related delays or cancellations). More frequently, it is used to send e-mail messages and reminders. It is essential that we have an accurate telephone number and e-mail address(es) for you to receive these communications. Please fill out the form on the High School webpage and fill out the "ParentLink form" with any updated information.
- 3. <u>Student Agenda</u>: Please help ensure your child is using his or her planner for assignments and for improving organizational skills.
- 4. <u>District Calendar</u>: The first few pages of the district calendar are filled with information. Be sure to review them carefully!
- 5. <u>Parent/Teacher Nights:</u> Long Beach High School hosts two parent teacher nights each year. Please check the district calendar and try to attend these important informational sessions.
- 6. <u>Parent Portal</u>: Long Beach's Parent Portal permits anytime access to student schedules, report cards, progress reports and attendance information. A link to the Parent Portal is available through the high school website.

## LONG BEACH HIGH SCHOOL

# A Parent's Quick Reference Guide to Long Beach High School



LONG BEACH HIGH SCHOOL 322 Lagoon Drive West Lido Beach, NY 11561 Phone: (516) 897-2012 www.lbeach.org

> Mr. William Stroud Principal

#### What You Can Expect From Our Staff

- 1. A timely response to your concerns;
- **2.** Professionalism, courtesy, and respect from all staff members;
- 3. Honest dialogue about your child;
- **4.** Progress reports on your child each quarter;
- **5.** Timely communication regarding academic concerns in the classroom;
- **6.** Availability to your child outside of the classroom for extra help and support.

#### What is Expected From Parents

- **1.** Follow protocols outlined in this guide so that we can address your needs as effectively and efficiently as possible.
- **2.** Encourage your child to speak directly with the teachers if he/she has any concerns.
- **3.** Courtesy, respect and understanding are expected from all parents.
- **4.** Always schedule an appointment to meet with your child's teacher, school counselor, or an administrator.
- **5.** Contact your child's teachers when you have a concern.

#### Please Remember!

- Long Beach High School teachers are available to students for extra help outside of the classroom. Check our website for a complete extra help schedule. Encourage your child to ASK for help!
- Our school counselors are also an excellent resource. Please contact them as needed.

#### **Common Questions and Concerns**

#### How do I contact a teacher?

You can call the main office at (516) 897-2012 to leave a message for any teacher.

### Whom do I speak with if my child is having difficulty getting along with a teacher?

First, contact the teacher to discuss your concern. If unresolved, contact the Curriculum Director or your child's guidance counselor. If you have not resolved your issues, the next step would be to contact your child's vice principal.

### Whom do I speak with about the content of a class, or the material used in a class?

First, contact the teacher. If unresolved, contact the Curriculum Director or the guidance counselor. If the problem persists, contact Mr. Stroud.

### Whom do I speak with if my child is having trouble in a particular class or needs tutoring?

First, contact the teacher. If unresolved, please contact your child's counselor.

### Whom do I speak with about my child's class schedule?

Contact your child's guidance counselor. Long Beach High School has a policy that prohibits schedule changes based on teacher or period preferences. Guidance counselors can help address scheduling difficulties.

### Whom do I speak with if my child is being bullied or harassed in class or in school.

Bullying, harassment and similar behaviors are simply not tolerated! If your child is experiencing this at school, encourage him or her to reach out to any adult in the building. The behavior will be brought to the attention of the guidance counselor, the dean and/or vice principal. Harassment outside of school can impact your child's academic performance, so such situations should be reported to the appropriate dean.

### Whom do I speak with about homework if my child is absent?

The student can check the teacher's webpage by going to the school website and clicking on "Departments" page on the left. Call the teacher if no homework is posted. You can also contact the Guidance Department at 897-2020.

### Whom do I speak with if I need to pick up my child during the school day?

Call 897-2003. You will need to come to the Attendance Office to sign out your child.

### Whom do I speak with about suspensions or discipline problems?

Contact your child's dean or your child's Vice Principal.

#### Whom do I talk to about absences and tardiness?

First read the school handbook, and if you still have questions, contact 897-2003 or contact your child's Vice Principal.

### Whom do I contact about my child's medical history or medical problems?

Contact the health office at 897-2070 and your child's guidance counselor.

### Whom do I speak with regarding issues related to athletic teams or tryouts?

You should contact the coach first, followed by Mr. Epstein if still necessary at 897-2069.

### Whom do I talk to about physicals and forms for athletic teams?

Contact the School Nurse or Mr. Epstein. These forms can also be found on the Athletics section of the website.