



LONG BEACH HIGH SCHOOL

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Vice Principals

January 5, 2018

Dear Parents,

I would like to take this opportunity to wish you and your family a very happy and healthy New Year.

Regents and mid-year examinations will be administered January 22-26. The January examination schedule is printed on the reverse side of this letter. It is important for you and your child to discuss his/her obligation with respect to taking mid-year exams, Regents exams and completing projects for each of his/her courses. Regular classes at the high school will be suspended Monday, January 22nd through Friday, January 26th. During the testing days your child is only required to come to school for his/her scheduled examinations. If your child is taking a Regents exam there will be review classes for students and the schedule is posted on the main page of the high school website.

TESTING PROCEDURES AND POLICIES

- If your child is going to be absent from an exam, you must notify the Attendance Office at 897-2003 prior to the administration of the exam.
- If your child is late for a Regents Exam, please be advised that he/she will not be admitted after 10:00 A.M. for a morning exam and 2:00 P.M. for an afternoon exam. Please be aware that your child will not be given additional time to complete the exam.
- There are **NO make-ups** for Regents Examinations.
- Students who are more than a half-hour late to school examinations will not be admitted.
- Students who are absent from a school examination will not be eligible for make-ups unless the parent has provided a **legitimate absence note and/or telephone call to the teacher of the respective subject.**
- Students who are granted make-ups for school examinations must set up the time and date with their teacher(s).

TRANSPORTATION

Please see the enclosed bus schedules for Long Beach and Island Park Pick-up and dismissal bus stops and times.

FOOD SERVICE

The student cafeteria will be serving limited food and snacks during the exam period.

SEMESTER TWO BEGINS MONDAY, JANUARY 29TH

On Monday, January 29th semester two begins for all Long Beach High School students. Please check the parent portal and print out a copy of your child's schedule, **your child will need to have this with him/her on the first day of the second semester.** The parent portal can be accessed through the link on the main page of the high school website. Should you have any questions or concerns, please contact your counselor or the guidance department at (516) 897-2019.

Sincerely yours,

Andrew Smith, Ed.D.

Vice Principal

